



Rutgers Recreation Sport Clubs

APPLICATION FOR FORMING A NEW SPORT CLUB

Type of Club (Men's/ Women's/ Co-ed): _____

Name of Proposed Sport Club: _____

Type of Facility need by your club (basketball courts, wrestling room, MPR, etc.):

Equipment Needs: _____

Preferred practice days and times: _____

Will the club be competing against other colleges/universities or are you registering as a recreational club?

Explain: _____

If yes, indicate the colleges, universities and/or club teams in the area that you will be competing against (Rowan, TCNJ, UConn, Princeton, etc.).

Why would you like to have this club on campus?

Would you consider your club to be a high, medium, or low risk club?

Prospective Coach (if applicable)

Name: _____ Phone Number: _____

BUDGET INFORMATION (Provide estimates for the following)

1. Equipment Expenses (uniforms, balls, mats, etc.) List the items and provide approximate costs:

2. Facility Rental Fees (location and approximate costs – if in Rec Center, there is no fee)

3. Travel Information (lodging, gas, vehicle rental)

4. Entry or tournament fees (breakdown per tournament and estimate the number of tournaments per academic year) _____

5. Officials, coaches and/or instructors – list the number of paid coaches or volunteers needed and/or required.

6. How do you plan to supplement your budget? (ie. fundraisers, dues, donations, etc). Indicate approximate income from each.

ADDITIONAL INFORMATION

If applicable, list the National Governing Body (NGB) affiliated with your sport. Provide the email address and phone number of the NGB

Does the league/association provide a medical or liability insurance policy for registered participants?

If applicable, what are the league or association dues per year and/or per participant?

Person completing this form:

Name: _____

Address: _____

Email address: _____

Year in School: _____

Phone Number: _____

Attach the following items to this completed application and return to the Sport Club Office Room 103 in College Avenue Gym, 130 College Avenue, New Brunswick, NJ 0890.

- Roster of 15 currently enrolled undergraduate students willing to support your club (include name, netID, email, and year in school)
- A list of your proposed (undergraduate) Core 4 Student Officers (President, Vice President, Secretary, Treasurer)
- Any additional information you wish to provide

Application Process:

- Applications will be reviewed for consideration twice a school year: The first Monday of November and March.
- Once the appropriate documents have been received by the Coordinator and Assistant Director of Sport Clubs they will check if all the requirements are met. If the information provided does not show support of a stable and safe Sport Club, the proposal will be denied.
- If the proposal is approved by the professional staff the proposed Sport Club representative will be contacted to set up a meeting with the Sport Club Council to present the proposed club to the Council.
- The proposed club will be contacted within three weeks to discuss the decision of the Sport Club Council.
- If approved the club will start out on a New Club probation. Those expectations are set forth in the Rutgers Recreation Sports Club Handbook. Depending on the nature of the club, new clubs may have to wait until the upcoming semester (so they can undergo training) to become active.

- Rutgers Recreation will only take a maximum of two new Sport Clubs per semester and applications are take first come first serve (max. 4) not to exceed the 60 max club limit.