

## CHALKING GUIDELINES

1. Submit a chalking request one week before the first date of chalking by completing the online form.
2. Contact person indicated on the chalking request form must be present at the chalking and have a copy of the form with them.
3. Messages must be written a minimum of 30 ft. from the entrance to any building and 2 feet from all grassy areas.
4. Messages can be displayed on concrete or asphalt walkways (not brick) as long as the area is exposed to the elements.
5. Messages cannot be posted on any vertical surfaces, such as buildings signs, pillars, doors, bus stops, etc.
6. Chalk must be both water-soluble and erasable. No spray chalk or grease based chalk allowed.
7. Drawings may not be destructive or libelous in any way.
8. Chalking is allowed for 5 days and at the end of the 5th day, the requester is responsible for cleaning up the chalking.
9. If the chalking is not removed, there will be a \$50 cleanup charge.
10. We reserve the right to deny any request.

To submit a chalking request, click here:

<https://rutgers.collegiatelink.net/form/start/72763>