

Office of Fraternity and Sorority Affairs Membership Policy

Application

1. This policy applies to all fraternal organizations registered with Student Life/OFSA.
2. Due dates can be found on the Greek Calendar. In the event a chapter is unable to identify a due date, it is the responsibility of the chapter president or new member educator to inquire and identify all appropriate due dates.
3. The term “new member” used throughout this document applies to any student seeking membership (i.e., pledges, interests, associates, candidates, aspirants, etc).
4. Chapters that pursue alternative approaches to the Intake/Rush/Recruitment/New Member process (i.e. circumvent the policies of the national organization and/or the university) may jeopardize their university registration.

Eligibility

Academic eligibility for RU students is based on completion of 12 college/university credits, achievement of a 2.5 cumulative GPA and full-time RU status.

Notification

1. **Intake/New Member Declaration:** Completed by the Chapter President. Submitted to OFSA by the designated date.
2. **New Member Forms**
 - a. New Member Registration Form: Completed by each new member. Submitted to OFSA by the designated date.
 - b. New Member Information Form: Completed by the New Member Educator. Submitted to OFSA by the designated date.
3. **Transfer Member Form:** Completed by a newly affiliated Transfer member. Submitted to OFSA when completing the September/January Roster Update.
4. **Discontinuation Form:** Completed by the New Member Educator/Chapter President when a New Member/Initiated Member discontinues their membership. The form should be submitted while completing the chapter’s Roster Update.
5. **Initiation Form:** Completed by the New Member Educator. Submitted to OFSA by the designated date.

Program Requirements

1. The written Intake/New Member Program must be submitted by the designated date.
2. Intake/Recruitment will begin on the date designated on the Greek Calendar.
3. OFSA is responsible for verifying academic eligibility. Chapters may not offer membership unless the student appears on the OFSA Eligibility List.
4. Intake/New Member Programs may not be any longer than eight (8) weeks.
5. Weekly New Member activities (meetings, activities, projects, study hours, etc.) may not exceed ten hours (over a seven day period). Exceptions to this requirement must be approved by OFSA.
6. All new member activities (meetings, activities, projects, study hours, ceremonies, etc.) must take place on-campus, at a registered chapter house or at an approved off-campus location.
7. The President/New Member Educator is required to distribute the New Member Rights and Responsibilities Packet within 24 hours of starting the new member process.

8. New Member Forms (NM Registration and NM Information) must be submitted on the date designated on the Greek Calendar.
 - a. Chapters wishing an extension on this date must submit a written request to OFSA two weeks prior to the submission deadline. The request must be submitted by the Chapter Advisor.
9. New Members are required to participate in all OFSA/Council new member education programs.
10. Initiation ceremonies must take place by the date designated on the Greek Calendar.
 - a. Chapters wishing an extension on this date must submit a written request to OFSA two weeks prior to the submission deadline. The request must be submitted by the Chapter Advisor.

Penalties

In the event a chapter fails to adhere to the reporting provisions of this policy, one or more of the following penalties may be imposed:

- The chapter may be assessed a fine of \$500.00.
- Annual Report points will be deducted.
- The appropriate chapter officers may be referred to the Office of Student Conduct for disciplinary action (Student Code, VII. Rules and Regulations, B. Acts of Dishonesty; 2. Intentionally furnishing false information to the University).
- The chapter may be assessed a fine by the appropriate governing council equal to the amount of unpaid dues for each ineligible new member.
- Social and intramural (Keller) activities may be suspended for one academic semester.
- Chapter activities may be suspended for a minimum of one academic semester
- University registration/recognition may be withdrawn.

In the event a chapter inducts an academically ineligible student, one or more of the following penalties will be imposed:

- The chapter will be assessed a fine of \$500.00 per ineligible student.
- Annual Report points will be deducted.
- The appropriate chapter officers may be referred to the Office of Student Conduct for disciplinary action (Student Code, VII. Rules and Regulations, B. Acts of Dishonesty; 2. Intentionally furnishing false information to the University).
- The ineligible students may be referred to the Office of Student Conduct for disciplinary action. (Student Code, VII. Rules and Regulations, O. Violations of other published University regulations or policies).
- The chapter may be assessed a fine by the appropriate governing council equal to the amount of unpaid dues for each ineligible new member.
- Social and intramural (Keller) activities may be suspended for a minimum of one academic year.
- Chapter activities may be suspended for a minimum of one academic semester.
- University registration/recognition may be withdrawn.