

Depositing Cash/Currency Donations at SABO

Cash and Checks made out to Rutgers University Dance Marathon can be deposited to the Student Activities Business Office (SABO), located in the Student Activities Center on the College Avenue Campus. In order to deposit a donation through SABO a Deposit Ticket must be filled out:

- In the comments line, describe the nature of the donation. If the donation is to be accounted to a RUDM2016 participant or team, please include the name of the participant or team in the comments line. (ex. Check from Aunt Sally donated to John Doe)
- If depositing checks, please write **Account 440**, **Line 600**, **Trans 021** on the front side of the check. You do <u>not</u> need to sign and authorize the check on the back side.

RUTGERS Student Activities Business Office	Ones		dollars	cents
DEPOSIT TICKET	Fives	coins		
Date:	Tens	currency		
Account Name: RU Dance Marathon	Twenties	checks		
account #: 440	Fifties			
ine Code:	SABO USE ONLY			
	deposit#:			
Comment:	trans#:			
Deposited By:	rec'd by:	Teres		
				I
Student Activities	date:	Total deposit		
Student Activities	date:		dollars	cents
Student Activities			dollars	cents
RUTGERS Student Activities Business Office DEPOSIT TICKET	Ones	deposit	dollars	cents
RUTGERS Student Activities Business Office DEPOSIT TICKET	Ones Fives	deposit coins	dollars	cents
RUTGERS Student Activities Business Office DEPOSIT TICKET Date: Account Name: RU Dance Marathon Account #: 440	Ones Fives Tens	deposit coins currency	dollars	cents
RUTGERS Student Activities Business Office DEPOSIT TICKET Account Name: RU Dance Marathon account #: 440 600	Ones Fives Tens Twenties	deposit coins currency	dollars	cents
RUTGERS Student Activities Business Office DEPOSIT TICKET Ate:	Ones Fives Tens Twenties Fifties	deposit coins currency	dollars	cents
RUTGERS Business Office DEPOSIT TICKET	Ones Fives Tens Twenties Fifties SABO USE ONLY deposit#:	deposit coins currency	dollars	cents
RUTGERS Student Activities Business Office DEPOSIT TICKET Date: RU Dance Marathon Account Name: RU Dance Marathon Account #: 440 ine Code: 600 iransaction Code: 021	Ones Fives Tens Twenties Fifties SABO USE ONLY deposit#:	deposit coins currency	dollars	cents

Please direct questions to Ryan Szemple at accounting@marathon.rutgers.edu