



Depositing Cash/Currency Donations at SABO

Cash and Checks made out to Rutgers University Dance Marathon can be deposited to the Student Activities Business Office (SABO), located in the Student Activities Center on the College Avenue Campus. In order to deposit a donation through SABO a Deposit Ticket must be filled out:

- In the comments line, describe the nature of the donation. If the donation is to be accounted to a RUDM2016 participant or team, please include the name of the participant or team in the comments line. (ex. Check from Aunt Sally donated to John Doe)
- If depositing checks, please write **Account 440, Line 600, Trans 021** on the front side of the check. You do not need to sign and authorize the check on the back side.

<p>RUTGERS Student Activities Business Office DEPOSIT TICKET</p> <p>Date: _____</p> <p>Account Name: <u>RU Dance Marathon</u></p> <p>Account #: <u>440</u></p> <p>Line Code: <u>600</u></p> <p>Transaction Code: <u>021</u></p> <p>Comment: _____</p> <p>Deposited By: _____ (please print)</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>Ones</td><td></td></tr> <tr><td>Fives</td><td></td></tr> <tr><td>Tens</td><td></td></tr> <tr><td>Twenties</td><td></td></tr> <tr><td>Fifties</td><td></td></tr> </table>	Ones		Fives		Tens		Twenties		Fifties		<table style="width: 100%; border-collapse: collapse;"> <tr> <td></td> <td style="text-align: center;">dollars</td> <td style="text-align: center;">cents</td> </tr> <tr> <td style="border: 1px solid black;">coins</td> <td style="border: 1px solid black;"></td> <td style="border: 1px solid black;"></td> </tr> <tr> <td style="border: 1px solid black;">currency</td> <td style="border: 1px solid black;"></td> <td style="border: 1px solid black;"></td> </tr> <tr> <td style="border: 1px solid black;">checks</td> <td style="border: 1px solid black;"></td> <td style="border: 1px solid black;"></td> </tr> <tr><td style="border: 1px solid black;"> </td><td style="border: 1px solid black;"> </td><td style="border: 1px solid black;"> </td></tr> <tr><td style="border: 1px solid black;"> </td><td style="border: 1px solid black;"> </td><td style="border: 1px solid black;"> </td></tr> <tr><td style="border: 1px solid black;"> </td><td style="border: 1px solid black;"> </td><td style="border: 1px solid black;"> </td></tr> <tr><td style="border: 1px solid black;"> </td><td style="border: 1px solid black;"> </td><td style="border: 1px solid black;"> </td></tr> <tr><td style="border: 1px solid black;"> </td><td style="border: 1px solid black;"> </td><td style="border: 1px solid black;"> </td></tr> <tr><td style="border: 1px solid black;"> </td><td style="border: 1px solid black;"> </td><td style="border: 1px solid black;"> </td></tr> <tr> <td style="border: 1px solid black;">Total deposit</td> <td style="border: 1px solid black;"></td> <td style="border: 1px solid black;"></td> </tr> </table>		dollars	cents	coins			currency			checks																					Total deposit		
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Please direct questions to Ryan Szemple at accounting@marathon.rutgers.edu